

2020 LUNAR NEW YEAR HOUSTON

FEBRUARY 1 & 2 / SAT & SUN / 10am-6pm
Viet Hoa Center @ 8388 W. Sam Houston South / 77072

FOOD VENDOR MENU APPLICATION

Dear Potential Food Vendors:

Only a limited number of Food Vendors will be selected. Here's what we're looking for:

- MENU DIVERSITY No Menu Item Duplication among selected Food Vendors
- AFFORDABILITY Family-friendly pricing for our audiences
- COMPACT FOOT PRINT Venue space is limited
- NO PROPANE
- LOAD-IN EARLY **FRI / JAN 31 / 3:00 - 7:00 PM** [Overnight Security Provided]
- For equipment & supplies set up. Food inventory may come in "day-of" Event.

COMPLETE & RETURN ASAP

VENDOR NAME: _____

CONTACT NAME: _____ EMAIL: _____

FOOD / CULTURE: Vietnamese Chinese Korean Lao
 Latino Thai OTHER: _____

YOUR MENU ITEMS & PRICING ESTIMATES

| FOOD | \$ PRICING EST | BEVERAGE | \$ PRICING EST |
|---------|----------------|----------|----------------|
| 1 _____ | | 1 _____ | |
| 2 _____ | | 2 _____ | |
| 3 _____ | | 3 _____ | |
| 4 _____ | | 4 _____ | |
| 5 _____ | | 5 _____ | |
| 6 _____ | | 6 _____ | |
| 7 _____ | | | |
| 8 _____ | | | |

DO YOU HAVE A BEER SALES PERMIT?

YES NO

IF BBQ - What Kind? BEEF PORK CHICKEN OTHER: _____

VENDOR

FOOT PRINT TENT 10' X 10' 10' X 15'
 TRUCK 10' X 15' OTHER: _____ x _____

PLEASE COMPLETE THIS FORM AND SCAN BACK TO: GlendaJoe@GKJoe.com

We need this info ASAP!!! Thank you!

Food Vendor CONTRACT & RECEIPT

MAIL CONTRACT & CHECK to RESERVE your SPACE

PLEASE PRINT ☺ RETAIN COPY FOR YOUR FILES

VENDOR NAME: _____

CONTACT NAME: _____ EMAIL: _____

FOOD / BEVERAGE BOOTH \$ 500 10' x 10' Covered Booth Space w/ POWER

NUMBER of 10' x10' Booths: _____ ADDITIONAL TABLES: \$20/ 8' Table X _____ = \$ _____

YOUR BOOTH FEE: \$ _____ + ADDITIONAL 8' TABLES Order \$ _____

TOTAL DUE: \$ _____ Amount Enclosed: \$ _____ Check #: _____

PAYABLE TO: **TEXASIA / HAAFA** **DUE: JAN 3, 2020**
MAILING ADDRESS: 1714 Tannehill Drive Houston, TX 77008-1216

Completed POWER FORM Must be Attached - page 3
Completed MENU FORM Must be Attached - page 1

VENDOR RULES

1. **FOOD VENDOR LOAD IN: FRI JAN 31 / NOON - 7PM**
 - No Venue Access for LOAD-IN on Event Dates FEB 1 /2
 - Traffic & Parking on Event Dates preclude Load In FEB 24/25. PERISHABLES may be delivered DAY OF
 - FRI / SAT / SUN Overnight Security on Site - for Equipment & Supplies
 - No Dedicated Parking for Vendors on Event Dates - Arrive EARLY to Park & Prep Booth
2. **SECURE YOUR TEMPORARY PERMIT** http://www.houstontx.gov/health/Food/Temp_Permit_Package_06272011.pdf
 - 10 days Prior to Event @ \$66.40 / day = \$132.80 Permit Fee to City
 - Attached: SIGNED "Owner/Applicant Property Agreement": for Health Dept application
 - Be Prepared for Health Inspector / Event Dates re Food Temps & Sanitation per City regulations
3. **NO PROPANE USE** - We are not permitted by City Fire Marshal
4. **VENDOR MAINTAINS TRASH FREE SPACE AROUND BOOTH** - Receptacles Emptied by Event Volunteers
5. **WATER ACCESS** - Available via exterior spigot
6. **REMIT BOOTH FEE by JAN 3, 2020**

By signature, Applicant/Vendor agrees to abide by Event rules/regulations, and agrees HAAFA is not responsible for safekeeping of, damage to, or loss of any personal property under control of Applicant. Vendor hereby agrees to hold harmless the HAAFA and the Venue Host, their employees/volunteers from all cost, injury & damage incurred by any of the above, and from any other injury or damage to any person or property, any of which is caused by an activity, condition or event arising out of the performance, preparation for performance or nonperformance of any provision of this agreement by Houston Asian American Festival Association (HAAFA) & Venue Host Tansco, et al.

Applicant Signature _____ Date: _____

CONTACT: Glenda Joe [713] 861-8270 GlendaJoe@gkjoe.com

LNYPH BOOTH with POWER REQUIREMENTS - MANDATORY SUBMISSION

COMPLETE this Form. Without this completed form, your Booth cannot be supplied with POWER!

• **VENDOR / BOOTH NAME:** _____

• **PHONE:** [_____] _____ - _____ **EMAIL:** _____

• **CONTACT PERSON:** _____ (please print)

NOTE: "Watts" (W) OR "Amps" / "Voltage" (V) are listed on UL label plate or stamped on most electrical equipment used in booths. (Smaller equipment may only list Watts OR Volts (W/V)).

- *120 Phase usually lists "Watts" (W). 240 Phase usually lists "Amps".*

TOTAL # _____ of APPLIANCES at Booth • Indicate TOTAL # Electrical Equipment

IDENTIFY ALL ELECTRICAL EQUIPMENT YOU USE -

1. **Type of Equipment:** _____

Phase 120 **Watts:** _____ **Volts:** _____

Phase 240 **Amps:** _____ **Volts:** _____

2. **Type of Equipment:** _____

Phase 120 **Watts:** _____ **Volts:** _____

Phase 240 **Amps:** _____ **Volts:** _____

3. **Type of Equipment:** _____

Phase 120 **Watts:** _____ **Volts:** _____

Phase 240 **Amps:** _____ **Volts:** _____

4. **Type of Equipment:** _____

Phase 120 **Watts:** _____ **Volts:** _____

Phase 240 **Amps:** _____ **Volts:** _____

5. **Type of Equipment:** _____

Phase 120 **Watts:** _____ **Volts:** _____

Phase 240 **Amps:** _____ **Volts:** _____

6. **Type of Equipment:** _____

Phase 120 **Watts:** _____ **Volts:** _____

Phase 240 **Amps:** _____ **Volts:** _____

Date: _____

VENDOR / PARTICIPANT Signature: _____