

# LUNAR NEW YEAR HOUSTON

.Viet Hoa Center @ 8388 W. Sam Houston South / 77072

## FOOD VENDOR MENU APPLICATION

Dear Potential Food Vendors:

*Only a limited number of Food Vendors will be selected. Here's what we're looking for:*

- MENU DIVERSITY                      No Menu Item Duplication among selected Food Vendors
- AFFORDABILITY                      Family-friendly pricing for our audiences
- COMPACT FOOT PRINT              Venue space is limited
- NO PROPANE
- **LOAD-IN PRE-EVENT**              **REQUIRED: FRI / FEB 4 / 3 PM - 7 PM** [Overnight Security Provided]

### COMPLETE & RETURN THIS FORM BY FRI / JAN

VENDOR NAME: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ EMAIL: \_\_\_\_\_

FOOD / CULTURE:       Vietnamese       Chinese       Korean       Lao  
                                  Latino               Thai               OTHER: \_\_\_\_\_

### YOUR MENU ITEMS & PRICING ESTIMATES

FOOD	\$ PRICING EST	BEVERAGE	\$ PRICING EST
1 _____		1 _____	
2 _____		2 _____	
3 _____		3 _____	
4 _____		4 _____	
5 _____		5 _____	
6 _____		6 _____	
7 _____			
8 _____			

DO YOU HAVE A BEER SALES PERMIT?

YES                       NO

IF BBQ - What Kind?       BEEF       PORK       CHICKEN       OTHER: \_\_\_\_\_

### VENDOR

FOOT PRINT       TENT       10' X 10'       10' X 15'  
                          TRUCK       10' X 15'       OTHER: \_\_\_\_\_ x \_\_\_\_\_

PLEASE COMPLETE THIS FORM AND SCAN BACK TO:      [GlendaJoe@GKJoe.com](mailto:GlendaJoe@GKJoe.com)

## Food Vendor CONTRACT & RECEIPT

**By Invitation Only ON RECEIPT OF PROPOSED MENU**

**MAIL CONTRACT & CHECK to RESERVE your SPACE**

PLEASE PRINT      ☉      RETAIN COPY FOR YOUR FILES

VENDOR NAME: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ EMAIL: \_\_\_\_\_

FOOD / BEVERAGE BOOTH  \$ 500      10' x 10' Covered Booth Space w/ POWER

NUMBER of 10' x10' Booths: \_\_\_\_\_      ADDITIONAL TABLES: \$20/ 8' Table X \_\_\_\_\_ = \$ \_\_\_\_\_

YOUR BOOTH FEE: \$ \_\_\_\_\_      + ADDITIONAL 8' TABLES Order      \$ \_\_\_\_\_

TOTAL DUE: \$ \_\_\_\_\_      Amount Enclosed: \$ \_\_\_\_\_      Check #: \_\_\_\_\_

<b>PAYABLE TO:</b>	<b>TEXASIA / HAAFA</b>	<b>DUE: JAN 1, 2022</b>
<b>MAILING ADDRESS:</b>	1714 Tannehill Drive	Houston, TX 77008-1216

### Completed POWER FORM Must be Attached - page 2

#### VENDOR RULES

- FOOD VENDOR LOAD IN: FRI FEB 4 / NOON - 7PM**
  - No Venue Access for LOAD-IN on Event Dates FEB 5 / 6
  - Traffic & Parking on Event Dates preclude Load In FEB 24/25. PERISHABLES may be delivered DAY OF
  - FRI / SAT / SUN Overnight Security on Site - for Equipment & Supplies
  - No Dedicated Parking for Vendors on Event Dates - Arrive EARLY to Park & Prep Booth
- SECURE YOUR TEMPORARY PERMIT** [http://www.houstontx.gov/health/Food/Temp\\_Permit\\_Package\\_06272011.pdf](http://www.houstontx.gov/health/Food/Temp_Permit_Package_06272011.pdf)
  - 10 days Prior to Event @ \$66.40 / day = \$132.80 Permit Fee to City
  - Attached: SIGNED "Owner/Applicant Property Agreement": See page 3 / for Health Dept application
  - Be Prepared for Health Inspector / Event Dates re Food Temps & Sanitation per City regulations
- NO PROPANE USE** - We are not permitted by City Fire Marshal
- VENDOR MAINTAINS TRASH FREE SPACE AROUND BOOTH** - Receptacles Emptied by Event Volunteers
- WATER ACCESS** - Available via exterior spigot
- REMIT BOOTH FEE by JAN 15**

By signature, Applicant/Vendor agrees to abide by Event rules/regulations, and agrees HAAFA is not responsible for safekeeping of, damage to, or loss of any personal property under control of Applicant. Vendor hereby agrees to hold harmless the HAAFA and the Venue Host, their employees/volunteers from all cost, injury & damage incurred by any of the above, and from any other injury or damage to any person or property, any of which is caused by an activity, condition or event arising out of the performance, preparation for performance or nonperformance of any provision of this agreement by Houston Asian American Festival Association (HAAFA) & Venue Host Tansco, et al.

Applicant Signature \_\_\_\_\_

Date: \_\_\_\_\_

CONTACT:                      Glenda Joe

[713] 861-8270

GlendaJoe@gkjoe.com

**LNYPH BOOTH with POWER REQUIREMENTS - MANDATORY SUBMISSION**

**COMPLETE this Form. Without this completed form, your Booth cannot be supplied with POWER!**

• **VENDOR / BOOTH NAME:** \_\_\_\_\_

• **PHONE:** [\_\_\_\_\_] \_\_\_\_\_ - \_\_\_\_\_ **EMAIL:** \_\_\_\_\_

• **CONTACT PERSON:** \_\_\_\_\_ (please print)

*NOTE: "Watts" (W) OR "Amps" / "Voltage" (V) are listed on UL label plate or stamped on most electrical equipment used in booths. (Smaller equipment may only list Watts OR Volts (W/V)).*

- *120 Phase usually lists "Watts" (W). 240 Phase usually lists "Amps".*

**TOTAL # \_\_\_\_\_ of APPLIANCES at Booth • Indicate TOTAL # Electrical Equipment**

**IDENTIFY ALL ELECTRICAL EQUIPMENT YOU USE -**

1. **Type of Equipment:** \_\_\_\_\_

Phase 120      **Watts:** \_\_\_\_\_      **Volts:** \_\_\_\_\_

Phase 240      **Amps:** \_\_\_\_\_      **Volts:** \_\_\_\_\_

2. **Type of Equipment:** \_\_\_\_\_

Phase 120      **Watts:** \_\_\_\_\_      **Volts:** \_\_\_\_\_

Phase 240      **Amps:** \_\_\_\_\_      **Volts:** \_\_\_\_\_

3. **Type of Equipment:** \_\_\_\_\_

Phase 120      **Watts:** \_\_\_\_\_      **Volts:** \_\_\_\_\_

Phase 240      **Amps:** \_\_\_\_\_      **Volts:** \_\_\_\_\_

4. **Type of Equipment:** \_\_\_\_\_

Phase 120      **Watts:** \_\_\_\_\_      **Volts:** \_\_\_\_\_

Phase 240      **Amps:** \_\_\_\_\_      **Volts:** \_\_\_\_\_

5. **Type of Equipment:** \_\_\_\_\_

Phase 120      **Watts:** \_\_\_\_\_      **Volts:** \_\_\_\_\_

Phase 240      **Amps:** \_\_\_\_\_      **Volts:** \_\_\_\_\_

6. **Type of Equipment:** \_\_\_\_\_

Phase 120      **Watts:** \_\_\_\_\_      **Volts:** \_\_\_\_\_

Phase 240      **Amps:** \_\_\_\_\_      **Volts:** \_\_\_\_\_

**Date:** \_\_\_\_\_      **VENDOR / PARTICIPANT Signature:** \_\_\_\_\_



PRINT OR TYPE ALL INFORMATION

### TEMPORARY FOOD SERVICE ESTABLISHMENT

#### OWNER / APPLICANT PROPERTY AGREEMENT

(This is a sample letter. Feel free to provide a similar document)

I, VICAN SUN hereby give \_\_\_\_\_  
(OWNER OR REPRESENTATIVE) (APPLICANT)

of \_\_\_\_\_  
(BUSINESS NAME)

permission to use the property located at 8300 W Sam Houston South 77072

to conduct temporary food service activities from 2-5-22 through 2-6-22

\_\_\_\_\_ will be  
(OWNER AND / OR APPLICANT)

responsible for the proper disposal of all rubbish, trash, and garbage and for maintaining the property free from litter and nuisance during the total period of operation up to and including any clean up time required to remove all trash, rubbish, garbage and litter resulting from the food service.

[Signature]  
OWNER SIGNATURE / DATE

8300 W Sam Houston Parkway South 77072  
ADDRESS / TELEPHONE

\_\_\_\_\_  
APPLICANT SIGNATURE / DATE

\_\_\_\_\_  
ADDRESS / TELEPHONE

REMARKS: